

## **INSTRUCTION FOR ORAL PRESENTATIONS**

Length of presentation material should be in accordance with your time allotted. You are requested to load your presentation material if it is Power Point (ppt or pptx format) before the session starts. Those who have presentations on the first day of the conference may give their presentations for uploading at the time of their registration.

All meeting rooms are equipped with the following audio-visual equipment: 1 – LCD projector, 1 – Screen, 1 - Windows based PC, and 1 Laser Pointer. The beamers/screens are set to the default format of 4:3 rather than the more recent 16:9.

Attendees who prefer using their own Mac computers should make sure they have Mac connectors.

When giving your presentation please be considerate to the other speakers and audience by staying within your allocated time. The allocated time for your presentation includes a discussion and change over to the next speaker. Session Chairs will hold you to the allotted time. This is essential to ensure adequate time for questions and discussion as well as adherence to the schedule.

Please discuss the same material as reported in your abstract submission. At the end of the meeting all presentation files will be destroyed.